



HCP Advisory Committee

March 09, 2022 | 3:30-5:00pm | Pioneer Center

Members Present: Trisha Doumit, Grace Grow, Jennifer Hamilton, Carone Jones, Roberta Kramer, Shelley Opgenorth, Paula Perron-Bates, Tessa Powell, Kristen Robinson, Late arrival: Pam Brantner, Susan Horstman,

3:30 PM meeting called the meeting to order.

Meeting Minutes

- Highly Capable Program TOSA provides report that will includes progress update of a small group that has been looking at the procedures used to qualify students and how to make the process more equitable. The report also includes discussion of the positive engagement of Hi-CAP staff with the arrival of program TOSA.
- Upcoming spring selection cycle
 - Review final plan for equitable identification of low-income students.
 - Grace Grow wanted to thank Paula Bates for spreadsheet of targeted population for highly capable assessment. 11 students were identified for referral that would not have been identified through criteria match. Principals are to be copied on survey so they can provide their opinion.
 - A question was asked if it is the selection committee the determines the referrals. In response, it was explained by selection committee member that the process ensures students are not overlooked for referral and can move forward to testing. Further, students can be referred by anyone with knowledge of the student. The committee determines who will move on to the cognitive test.
 - It was communicated by selection committee member that t is a requirement that the committee create different avenue to identify students from low income because they have been underrepresented.
- Update from Highly Capable Program Parent Night.
 - Highly Capable TOSA reported this year's parent night was held over ZOOM as compared to previous in person family nights. She reported there were mixed reviews regarding the Zoom platform, but that there were more families who like it than not. Some families like Zoom because they could be at home with their children.
 - It was requested this topic be revisited at next meeting to further discuss what the committee would like to offer at next year's parent night.
- Update from Highly Capable Program Information Night. Any lessons learned for next year?
 - The information Night was a recorded virtual presentation, and parents were notified via email that the video was available for viewing. Some difficulties in recording. The presentation included pictures and videos of from classrooms.
 - Grace Grow suggested positing this recorded presentation via YouTube as opposed to the PSD site in the future as the YouTube platform will provide statistics on the number of views video received.
 - Shelley asked question if permissions can be turned in after parent-teacher conferences. Paula responded that permissions are not required to be turned in at conferences. Parents will have the opportunity to watch video prior to signing permission. Roberta said the video will be available for viewing past conferences for parents that are interested in program.
- TOSA Report, Kristen Robinson
 - Finished training for Hi-CAP teachers, and trainer is finishing for middle school.
 - There is a small group reviewing the Highly Capable Program administrative procedure 2190P

- with regards to assessment and selection criteria that would be more inclusive.
 - She would like to start a conversation about camps for kids that are underserved and that they may be held once a week or during breaks to create partnership. Grace Grow adds transitioning could be an issue and should be looked at.
 - It was reported there 60 students selected last year. Great option for HCAP and in financial need. Grace adds they could cross that with some of our population.
 - Carone Jones asked if lessons could be extended outside of class.
- Discussion
 - Discussion was open with an acknowledgement that the Highly Capable TOSA position was a much-needed addition to the program and that the current TOSA's work is greatly appreciated.
 - It was raised that the Hi-Cap committee will need to review future HCAP teacher training and seek teacher feedback. She would like to consider the frequency of training, determine what is working, and identify the last time teachers have been trained.
 - A committee member and highly capable program teacher confirmed she received training once but would like to be notified of future opportunities and suggested Whitworth as a source for trainings. She also added that a previous Family night had a speaker from Whitworth and there could be the opportunity to have that visiting speaker also offer training to staff.
 - Another program teacher recalled Whitworth coming to Pullman for training and would training in Pullman to reduce travel. She suggests perhaps offer training during a LID Day with a visiting speaker.
 - It was communicated to the committee that plans for future training are on the horizon and will hopefully be able to provide an update at next meeting. Part of what is managed in the program is what the state requires, but it is a great idea to insert opportunities into what already exists.
 - There will continue to be a review 2190 and 2190P and recommend updates, if needed. The review must include discussion of whether policy/procedure and recommendation meet state requirement. Also discussed committee membership.
 - It was discussed this review offers this is an opportunity for shift in procedure. The definition of the highly capable program is written by law. The advisory committee is a component by law and necessary. It specifies who is on committee but can be more expansive. For instance, have 2 parent representatives. The goal is to have an elementary teacher from each building. There generally has been two representatives from the secondary level but haven't got one from high school. We do not have program coordinator but have two TOSA. Roberta asks to be notified is the committee believes there is position missing from the committee.
 - There is also consideration about adding high school student for student voice to the HCAP advisory committee and opens the question to the committee.
 - HCAP selection committee membership in the school district includes Paula Bates, Grace Grow, all school psychologist, though typically 1 psychologist. It not a requirement to have a psychologist from each school. Something to consider is the size of the selection committee as too many members can be cumbersome. Comments are welcomed from the HCAP advisory committee regarding selection committee composition.
 - Discussion of cognitive screener test follows. There is a screener and then a post screener of the cognitive test. This screener offers additional evaluation beyond MAPs cut score. Looking at reading math and creativity. Looking for notable traits. Roberta opens for recommendations for spring or fall selection criteria.
 - A committee member asks if there is mental outreach for HCAP students. The response confirms that there is informal outreach, but that it is reactive and not proactive. The transition

from 5-6 and 8-9 social adjustment support is needed. It was further suggested the addition of peer group mentoring.

- Future discussion
 - Will look at selection piece for bringing in transfer students. This has been a challenge in the past to identify comparability of one district's scoring compared to Pullman School District.
 - Changing assessment processes for HCAP
 - Program goals
 - Compliance with state laws and regulations related to the highly capable program
 - Process used by the district to identify highly capable students
 - Continuum of services
 - Variety of services at grade levels
 - Communications

Meeting Adjourned 4:22 PM