



Finance Committee Meeting Minutes

December 5, 2022 | 3:00 – 5:00 p.m. | Pioneer Center

Members Present: Bob Maxwell, Diane Hodge, Joe Thornton, Jim Evermann, Nathan Roberts

Members Absent: N/A

New Business:

Enrollment for 2023-24

Diane discussed the enrollment we wanted to use for 2023-24, along with the four-year projection. It was unanimous that we use the 2650 FTE we originally projected in our 4-year projection for the 2023-24 budget. We will also use 2650 FTE for each of the four-year budget projection, as it looks like our enrollment will remain steady based on the cohort projection. This information will be provided to the board in the consent agenda for their information.

Food and Beverage Consumption Policy

Policy 6240 has not been updated since 1999. We reviewed the policy and procedure to provide more detail in allowable expenditures, so there isn't as much confusion with schools and departments. There are several districts that require preapproval. We added a preapproval form that will need to be submitted to the finance director for all food expenditures. ASB will need to submit a preapproval form to their building principal. We will have Juston Pollestad review the food and consumption policy for ASB with some of the ASB advisors for feedback and move forward with our suggestions.

Facilities Maintenance Planning and Budgeting

Discussed the need to complete the renovation at Pioneer Center since all other buildings and the Transportation Cooperative have been updated. Specifically start with getting bids for wiring and windows. Heating and air will be staged in the process. A Request for Proposal (RFP) will be submitted. Possibly take a look at how the gym can be used to benefit the community. Jim would like to get the building up to code. Nathan said we need to figure out what to do to keep the building another 20 years. Bob will follow-up with Joe to get started.

Designated Reserve

We need to review big-ticket item purchases out of general fund and put that money into a general fund reserve specifically for those items to make sure we have money set aside for replacements. We don't have money currently set aside for replacement of furniture, copiers, cafeteria replacement tables, and playground equipment. We discussed the responsibility of playground equipment. We need to start setting up a fund to replace the big-ticket items in buildings. Diane discussed the process of going to the board in order to put money in reserves.

Bond Refunding

Cory Plager approached Bob about the benefits right now of refunding our bonds. It would save the community approximately \$1.7 million, which is about a 4.5% savings. However, if we follow the state rule, we would want to wait until 5.0%. Jim and Nathan thought it would be a good idea for Cory to come to a board meeting in January to present the bond refunding to the board to see if we want to move forward. It would save the tax payers approximately .08 cents per thousand dollars of assessed value.

Future Replacement Levy

Cory Plager will meet with Diane and Bob in February to review our levy options for the February 2024 election. It was unanimous that we should go for a four-year levy again to provide stability for future budgeting. The voters previously approved a rate of \$2.20 per thousand dollars of assessed value and we are currently collecting \$2.05. We will most likely ask for an increase in the levy amount, since it hasn't changed since 2014 and we are spending more than we are bringing in due to decreased enrollment. We need to identify exactly what the money will be used for and communicate that clearly to the community.

Aquatic Center

Bob met with Ed Schweitzer to discuss our financial concerns with the aquatic center. We enjoy having the aquatic center as a benefit, but we can't continue to afford the upkeep. Bob suggested a trust or something to help with the future maintenance without taxing the district's finances. Bob received a call from Mayor Glen Johnson to see how we want to approach the repairs for the aquatic center. We need to make sure the district actually owns the property to verify if prevailing wages are required. Joe and Bob are reviewing the documents. The district could potentially be financially liable for \$250k to get the aquatic center up and running correctly. It is still a work in progress to get financing resolved to update/repair the aquatic center.