



Program Area: STEM

Advisory Committee Meeting #3

5/17/2022 | Time: 7:20 am

Meeting called to order by Ed Davis

In Attendance

Johanna Brown, David Hyatt, Ed Davis and Kenji Yamamoto (via email correspondence)

Approval of Minutes from previous meeting

MOTION REQUIRED: Motion: Motion to accept minutes from January CTE Advisory meeting.

Moved by: DH Seconded by: JB

Approved: Yes

Any Old/Unfinished business?

- Any items not completed from Meeting #2 packet, including new course proposals and recommendations for 21-22 programs. **Discussion:** Briefly discussed the new PHS engineering course and the hiring process.
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New Business

1. New instructional materials for 22-23 school year: What instructional materials do you need for next school year? All textbooks will need approved by CAC.

Action Plan for New Material: None

Moved by: NA **Seconded by:** NA

Approved: Choose an item.

2. New course proposal and course title changes and instructional materials for 2023-24 (year after next) school year. **Motion: LMS Electronics name changed to Creative Coding and Electronics**

Moved by: ED **Seconded by:** JB

Approved: YES

3. State Program Assurances: Facilities Equipment and Safety – **(Motion combined for all statements)**

- a. Laboratories and equipment are comparable to those used in public, private, or home-based workplaces and are appropriate to support the OSPI approved curriculum framework and industry training procedures.

- b. CTE programs are structured so that safety factors, supervision, and the number of training stations determine the maximum number of students per classroom. Facilities, procedures, and safety lessons taught follow the guidelines as reflected in related federal, state and county standards.

- c. If there are industry regulations related to this program, those requirements have been met.

Motion: All approved and good. LMS courses have been capped at 24 students per class.

Moved by: JB **Seconded by:** DH

Approved: YES

- Instructor Approval – Advisor approval of next year’s instructor(s) and recommendations for instructor professional development. **Motion: JB and ED approved as instructors.**
Moved by: DH Seconded by: JB
Approved: YES

Classes & CTSO Update

- Student Leadership Update – **Discussion:** PHS Computer Science competed in Regional competition at EWU in Cheney. They took 5/6 top spots. The club has 20+ students doing a variety of coding projects with Raspberry Pis (music, day-care check-in, drones, etc..). TSA at LMS has had a slow start getting organized but will organize for 2022-23.
- Report on **SECOND** Semester of school.
 - Program Enrollment Numbers – **Discussion:** LMS: 175 students (avg 28-29/class)
 - Things that are going well – **Discussion:** PHS: AP test taken by 18/28 students. LMS: All good this year in technology classes – current courses are Gateway to Technology and Industrial Tech
 - Things that need to be improved: **Discussion:** LMS and PHS: Perhaps getting norms and regular behavior back after pandemic.
- Registration numbers for 22-23 school year – **Discussion:** PHS: Two full sections of AP-Computer Science classes. LMS: Two full Biomedicine classes along with two sections of Creative coding & Electronics and one section of Gateway to Technology

Review Program Advisory Committee End of the Year Program Evaluation

Review program evaluation from last year and complete the End of Year Program Evaluation for the 21-22 school year.

Discussion: Read through by all. No questions or concerns.

Motion: Motion to accept CTE Program Evaluation

Moved by:DH Approved by:JB

Approved: YES

Review Documents that will need to be **SUBMITTED** by year end

- Curriculum Mapping – all levels/classes need to be updated.
- Program of Study
- Inventory
- Industry Recognized Certifications Awarded
- Work Based Learning Tracking sheets

Adjournment

Motion: Motion to adjourn.

Moved by:DH Seconded by:JB

Approved: YES

NEXT MEETING (1st mtg for 2022-23 school year – between September-October):

9/22/2022, Time: TBD Location: TBD

Minutes will need to be submitted to the CTE Director and CTE Secretary by the instructor within one week of meeting date. Minutes will be posted on the PSD website under CTE.