



Program Area: Sports Medicine

Advisory Committee Meeting #3

5/18/2022 | Time: 8:00 am

Meeting called to order by Erin Rose

In Attendance

Kasee Hildenbrand, Kai Seshiki, Nichole Clements, Erin Rose, Lenora Waelti

Approval of Minutes from previous meeting

MOTION REQUIRED: Motion: Approval from previous meetings

Moved by: Nichole Clements Seconded by: Erin Rose

Approved: Yes

Any Old/Unfinished business?

- Any items not completed from Meeting #2 packet, including new course proposals and recommendations for 21-22 programs. **Discussion:**No because no number known yet for classes
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New Business

1. New instructional materials for 22-23 school year: What instructional materials do you need for next school year? All textbooks will need approved by CAC.

Action Plan for New Material:Essentials book due to information presented and Trail Guide for Human Anatomy

Moved by: Erin Rose Seconded by: Nichole Clements

Approved: Yes

2. New course proposal and course title changes and instructional materials for 2023-24 (year after next) school year. **Motion:** N/A

Moved by: Kai Seshiki Seconded by:Erin Rose

Approved: YES

3. State Program Assurances: Facilities Equipment and Safety – **(Motion combined for all statements)**
 - a. Laboratories and equipment are comparable to those used in public, private, or home-based workplaces and are appropriate to support the OSPI approved curriculum framework and industry training procedures.
 - b. CTE programs are structured so that safety factors, supervision, and the number of training stations determine the maximum number of students per classroom. Facilities, procedures, and safety lessons taught follow the guidelines as reflected in related federal, state and county standards.
 - c. If there are industry regulations related to this program, those requirements have been met.

Motion: All Assurances have been met

Moved by: Nichole Clements Seconded by: Kai Seshiki

Approved: YES

- Instructor Approval – Advisor approval of next year’s instructor(s) and recommendations for instructor professional development. **Motion: Erin Rose continue to teach Sports Medicine and work towards CTE certificate**
Moved by: Kai Seshiki **Seconded by:** Erin Rose
Approved: YES

Classes & CTSO Update

- Student Leadership Update – **Discussion:** Still hard to get student engagement due to other afterschool curricular activities. Next year starting HOSA to get more leadership opportunities than WSCTMA.
- Report on **SECOND** Semester of school.
 - Program Enrollment Numbers – **Discussion:** 26, lost 2 due to health concerns
 - Things that are going well – **Discussion:** Labs and activities , incorporating lots of anatomy review in every session , kids are starting to become more engaged in topics revolving around carrers in the sports medicine field
 - Things that need to be improved: **Discussion:** Leadership opportunities / engagement. Need to make more requirements of partaking in after school activities
- Registration numbers for 22-23 school year – **Discussion:** Not known yet.

Review Program Advisory Committee End of the Year Program Evaluation

Review program evaluation from last year and complete the End of Year Program Evaluation for the 21-22 school year.

Discussion: see attached program eval

Motion: [Click or tap here to enter text.](#)

Moved by: [Click or tap here to enter text.](#) **Approved by:** [Click or tap here to enter text.](#)

Approved: [Choose an item.](#)

Review Documents that will need to be **SUBMITTED** by year end

- Curriculum Mapping – all levels/classes need to be updated.
- Program of Study
- Inventory
- Industry Recognized Certifications Awarded
- Work Based Learning Tracking sheets

Adjournment

Motion: End Meeting

Moved by: Erin Rose **Seconded by:** Kai Seshiki

Approved: YES

NEXT MEETING (1st mtg for 2022-23 school year – between September-October):

Click or tap to enter a date, Time: Click or tap here to enter text. Location: Click or tap here to enter text.

Minutes will need to be submitted to the CTE Director and CTE Secretary by the instructor within one week of meeting date. Minutes will be posted on the PSD website under CTE.