

Sports Medicine Program Advisory Committee **Meeting #3 Minutes**

Date: Click here to enter a date. Time: **10:00** Place: **Zoom**

Advisory Members Present: Kai Seshiki, Amy Vu, Nichole Clements

I. Call to order

Called to order by: ER Time: 10:03

II. Minutes from previous meeting

a) Approval of previous meeting minutes

Motion: N/A

Moved by: ER **Second by:** KS **Approved?** Yes

III. Old/Unfinished Business

3.1. **Any items not completed from Meeting #2 packet**, including new course proposals and recommendations for 2021-2022 programs.

Discussion: Sports Med II, III depending on enrollment. It would be good to start developing curriculum. Work on advertisement for next year about consecutive courses. Have not yet contacted local junior colleges about med terms cross over units.

3.2. Student Leadership update

Discussion: WSTMA study guides for next year know what kids are supposed to study using the testing curriculum for this years contests. Maybe have ankle taping and more practical things earlier in the year that can give the kids opportunities to go to state competitions to compete.

3.3. Registration numbers for 2021-22 school year

Discussion: no final numbers yet

IV. New Business

4.1. **Review the CTE Program Five Year Plan (attachment)**

4.2. **New course proposal and course title changes and instructional materials for 2022-23 (year after next) school year.**

Motion: Will not be sports med III by that point if there is not a enough student for a sports med 2 for next year, potentially when program gets established have a practicum portion with local professionals to give the students more avenues of career choices instead of assignments in class.

Moved by: ER **Second by:** AV **Approved?** Yes

4.3. **New instructional materials for 2021-22 school year.--** What instructional materials do you need for next school year. All textbooks will need to approved by the CAC.

Motion: Use same text book, make copies for students of trail guide book as well as the anatomy coloring books Manual of structural kinesiology , essential of athletic injury management. Netters anatomy coloring book, also taping guides may be useful to add

Moved by: ER Second by: KS Approved? Yes

- 4.4. **State Program Assurance:** Program Advisory Committee has determined a need for this course. – Advisors validate need based on data. If course is Preparatory, need is based on National, State, or regional labor market data.* See [Numetrics CTE Dashboard](#)

Motion: 2018- 42, 2019-30, 2020-28. Sports med I and II were offered and multiple classess were held. There has been a rise in interest with me being both the athletic trainer and the teacher. Hopefully having student assist with sports next year will help advertise the class. One student has been helping now and people want to be able to do it. Keep sports med offered.

Moved by: ER Second by: KS Approved? Yes

- 4.5. **State Program Assurances: Facilities Equipment and Safety**

- 4.5.1. Laboratories and equipment are comparable to those used in public, private, or home-based workplaces and are appropriate to support the OSPI approved curriculum framework and industry training procedures. *

Motion: I started having labs in the athletic training room to be more realistic and make it more realistic maybe have more models or tabels in the classroom.

Moved by: ER Second by: NC Approved? Yes

- 4.5.2. CTE programs are structured so that safety factors, supervision, and the number of training stations determine the maximum number of students per classroom. Facilities, procedures, and safety lessons taught follow the guidelines as reflected in related federal, state and county standards. *

Motion: Using the classroom and tabels to accommodate the students in the class.

Moved by: ER Second by: KS Approved? Yes

- 4.5.3. If there are industry regulations related to this program, those requirements have been met. *

Motion: No industry regulations.

Moved by: Second by: Approved? Choose an item.

- 4.6. Instructor Approval – Advisor approval of next year’s instructor(s) and recommendations for instructor professional development.*

Motion: Erin Rose also looking into professional develop of obtaining a full CTE teaching credential instead of a conditional one.

Moved by: ER Second by: AV Approved? Yes

- 4.7. 5-year plans—Update and approve next year’s five year plan

4.8. Curriculum Maps – **All Levels/Classes Curriculum Maps need to be updated.**

4.9. Advisor approval of next year's instructor(s) and recommendations for instructor professional development.*

(1) **Report on SECOND semester of school**

(a) Program Enrollment Numbers:

(i) Discussion: 22

(b) Things that are going well:

(i) Discussion: People actually were in class and were able to have more student engagement

(c) Things that need to be improved:

(i) Discussion: More interactive labs less intensive curriculum in lectures. It will be easier and different next year when the students aren't in the hybrid format.

b) **New course proposals, course description changes, course title changes for 2021-2022 school year.**

From last year's input, finalize new course proposals, course descriptions changes, and course title changes for 2021-22 school year. Must be approved by advisory committee prior to submission to the Curriculum Advisory Committee. Please meet with the Principal and CTE Director prior to Oct. 30 to discuss new proposals.

Action Plan for New Course: N/A

Motion: _____

Moved by: _____ Second by: _____ Approved? Choose an item.

c) **Instructional Materials (textbooks, videos, etc.) for 2021-2022**

Action Plan for New Material: Just incorporating some other books to make studying more simplistic. Anatomy coloring books and taping manuals to work along side with current course textbook

Motion: ER

Moved by: KS Second by: AV Approved? **Yes**

d) **Report on Student Leadership/Community Service Activities:**

(a) Discussion: N/A

V. Program Advisory Committee End of the Year Program Evaluation

Review program evaluation from last year and complete the End of the Year Program Evaluation for the 2020-21 school year.

Action Plan for New Course: No new course needed for next

Motion: ER

Moved by: KS Second by: AV Approved? Choose an item.

VI. Review following documents and plan changes as needed for next year

- Curriculum Mapping: ALL classes need to start working on curriculum mapping that match their approved frameworks. ***This will need to be completed by June 2021***
- Program of Study: ***Completed by end of year***
- Inventory: Must submit complete inventory and annotate if items are purchased by grant dollars (i.e. Perkins, High Demand, etc.). **Complete by the end of the year.**
- 5 Year Plan: Produce/update a complete 5-year plan (per Perkins) with all classes in the program included on one plan. **Complete by the end of the year.**
- Articulation agreements: What is in place, what are the instructor (s) working on for the future, and ideas for places to articulate with
 - a) Discussion: Curriculum Mapping will stay the same with the given frameworks from CTE.

VII. Other News for the program, instructor, or students:

- a) Discussion: _____

VIII. Adjournment

Motion: _____

Moved by: ER Second by: AV Approved? Yes

Minutes will need to be submitted to the CTE Director and CTE Secretary by the instructor within one week of meeting date. Minutes will be posted on the PSD website under CTE.