

## **Sports Medicine Program Advisory Committee** **Meeting #2 Minutes**

Date: 2/12/2021 Time: 8:00 AM Place: Zoom

**Advisory Members Present:** Erin Rose, Lauren Godde, Kai Seshiki, Kasee Hildenbrand

### **I. Call to order**

Called to order by: ER Time: 8:02AM

### **II. Minutes from previous meeting**

- a) Approval of previous meeting minutes

**Motion:** No previous points from 1<sup>st</sup> meeting

**Moved by:** ER **Second by:** KS **Approved?** Yes

### **III. Old/Unfinished Business**

- a) **Any items not completed from Meeting #1 packet**, including new course proposals and recommendations for 2020-2021 programs.

**Discussion:** As of now due to COVID and not sure about enrollment numbers for next year, because this is Mrs. Rose's first year to teaching Sports Medicine would like to iron out Sports Medicine I and Sports Medicine II before adding any other courses.

### **IV. New Business**

- a) **Review the Role of Program Advisory Committee (attachment)**  
b) **Complete the CTE Program Five Year Plan (attachment)** ***Needs to be turned in with your minutes***

**Motion to approve the Five-Year:** ER

**Moved by:** LG **Second by:** KS **Approved?** Yes

- c) **Program support activities (CTE standards)** List activities the program supports these areas
- i) **Support Guidance Counseling**  
Assignments regarding college admissions, or how to look up college programs.
  - ii) **Work Site Learning**  
With sports at PHS, following a ATS student at WSU, Day in the life
  - iii) **Student leadership activities**  
WSTMA, HOSA
  - iv) **Student recruitment and Program Promotion**  
Yearly trips to Junior High, promoting during athletics
  - v) **Job Placement**  
Moc Interviews, Requirements for jobs in the medical field
  - vi) **Tech Prep/Articulations**

## Report on first semester of school

- (a) Program Enrollment Numbers:
  - (i) Discussion: Enrollment numbers from first semester 23, second semester roll over 22 students
- (b) Things that are going well:
  - (i) Discussion: Allow the students to do more studying at home to allow for activities during class. Continue to ask for feedback , and try to implement some changes
- (c) Things that need to be improved:
  - (i) Discussion: In class activities can be improved creativity wise.

### d) **New course proposals, course description changes, course title changes for 2021-2022 school year.**

*From last year's input, finalize new course proposals, course descriptions changes, and course title changes for 2020-21 school year. Must be approved by advisory committee prior to submission to the Curriculum Advisory Committee. Please meet with the Principal and CTE Director prior to Oct. 30 to discuss new proposals.*

Action Plan for New Course: None at this point. See how many students enroll in Sports Med II next year.

Motion: ER

Moved by: LG Second by: KS Approved? Yes

### e) **Instructional Materials (textbooks, videos, etc.) for 2021-2022**

Action Plan for New Material: Potentially add Trail Guide Anatomy book for Sports Med II class, to make a difference in required textbooks.

Motion: ER

Moved by: LG Second by: KS Approved? Yes

### f) **Report on Student Leadership/Community Service Activities:**

- (a) Discussion: None at this point, next year take kids to WSTMA competition.

## V. **Review Program Advisory Committee End of the Year Program Evaluation**

*Review program evaluation from last year and make any suggestions for program improvement based on last year's End of the Year Program Evaluation.*

- a) Discussion: N/A.

## VI. **Review following documents and plan changes as needed for next year**

- Curriculum Mapping: ALL classes need to start working on curriculum mapping that match their approved frameworks. ***This will need to be completed by June 2021***
- Program of Study: ***Completed by end of year***
- Inventory: Must submit complete inventory and annotate if items are purchased by grant dollars (i.e. Perkins, High Demand, etc.). ***Complete by the end of the year.***
- 5 Year Plan: Produce/update a complete 5-year plan (per Perkins) with all classes in the program included on one plan. ***Complete by the end of the year.***
- Articulation agreements: What is in place, what are the instructor (s) working on for the future, and ideas for places to articulate with
  - a) Discussion: Looking at local community colleges for medical terminology class articulation.

**VII. Other News for the program, instructor, or students:**

- a) Discussion: \_\_\_\_\_

**VIII. Adjournment**

Motion: ER

Moved by: KS Second by: LG Approved? Yes

**Minutes will need to be submitted to the CTE Director and CTE Secretary by the instructor within one week of meeting date. Minutes will be posted on the PSD website under CTE.**