

Sports Medicine Program Advisory Committee
Meeting #1 Minutes

Date: 10/7/2019 Time: 5:30-6:30 Place: U305

Advisory Members Present: Jasmine Kalili, Kasee Hildenbrand, and Brian Oelke

I. Call to order

Called to order by: Elias Whitefoot Time: 5:30

II. Old Business

- a) Approval of previous meeting minutes

Motion: Approve previous minutes

Moved by: Elias Whitefoot **Second by:** Jasmine Kalili **Approved?** Yes

III. New Business

- a) **Elect chairperson(s) – This person will also attend GAC General Advisory Committee Meetings.** Instructor is secretary and will take notes.

- (a) **Chairperson(s):** Jasmine Kalili

- b) **Set meeting dates, time, and place –**

(a) Meeting #2 between January 6th and February 7, 2020

- (i) Date: Just before or After the end of the Semester Time: _____ Place: _____

(b) Meeting #3 between May 4th and May 29, 2020

- (i) Date: 5/8/2019 Time: _____ Place: _____

- c) **Update Advisory Committee Member Roster-**

Advisory Committee Members					
Name	Company	Title	Address	Phone	Email
Jasmine Kalili	PRH	Athletic Trainer			
Kasee Hildenbrand	WSU	ATP Director			
Brian Oelke	WSU	Athletic Trainer			
Troy Vannucci	Proformance PT	Physical Therapist			
Ed Tingstad	Inland Orthopedics	Orthopedic Surgeon			
Brandon Cridlebaugh	Proformance PT	Physical Therapist			

- d) **Report on opening of school**

- (a) Things that are going well:

- (i) Discussion: This is the first year that Elias has had his own classroom. Over the course of the summer, I changed much of the curriculum.

including the addition of Medical Terminology quizzes weekly. The students have responded well to assignments. Based off of an Allied Medical Profession project, many students want to become Physical Therapists in the future. We discussed that the resources I have are very good and accurate to what is being used in collegiate settings.

(b) Things that need to be improved:

(i) Discussion: There are a few ideas that were given for possible areas of study for students in the future. Kasee suggested that we look into state policies and possibly have students look at PHS policy, with the goal of improving school wide Athletic Safety. Jasmine would like to have this class be a grass-roots effort in up to date concussion information, so that there is a greater understanding of concussion protocols in the student population.

e) **New course proposals, course description changes, course title changes for 2020-2021 school year.**

From last year's input, finalize new course proposals, course descriptions changes, and course title changes for 2020-21 school year. Must be approved by advisory committee prior to submission to the Curriculum Advisory Committee. Please meet with the Principal and CTE Director prior to Oct. 30 to discuss new proposals.

Action Plan for New Course: The possibility of an internship type class for students to get hands on work in an Athletic Training Clinic setting. I have also looked into cross crediting the course as a Medical Terminology course with a local Community College.

Motion: Look towards increasing an internship program in Sports Medicine

Moved by: Elias Whitefoot Second by: Jasmine Kalili Approved? Yes

f) **Instructional Materials (textbooks, videos, etc.) for 2020-2021**

Action Plan for New Material: As of right now the text and other materials for the class are up to date based on collegiate uses.

Motion: Maintain the instructional materials in the Sports Med Classroom.

Moved by: Elias Whitefoot Second by: Kasee Hildenbrand Approved? Yes

g) **Report on Student Leadership/Community Service Activities:**

(a) Discussion: There are no students in the WCTSMA leadership group, however, I anticipate after taking the students to the conference in Spokane this April, and interest will increase after the conference. Kasee also talked about the HOSA conference that happened in Spokane last year.

IV. Review Program Advisory Committee End of the Year Program Evaluation

Review program evaluation from last year and make any suggestions for program improvement based on last year's End of the Year Program Evaluation.

- a) Discussion: There was a brief discussion about the end of year evaluation process and how the system works. In the previous years only a few people have been able to attend that meeting.

V. Review following documents and plan changes as needed for next year

- Curriculum Mapping: ALL classes need to start working on curriculum mapping that match their approved frameworks. This will need to be completed by June 2020
- Program of Study: Completed by end of year
- Inventory: Must submit complete inventory and annotate if items are purchased by grant dollars (i.e. Perkins, High Demand, etc.)
- 5 Year Plan: Produce/update a complete 5-year plan (per Perkins) with all classes in the program included on one plan by the end of the year.
- Articulation agreements: What is in place, what is in the works, and ideas for places to articulate with
 - a) Discussion: As the school year continues, I will update our monthly calendar so that there is a map of the curriculum created this summer. I will present a 5 year plan to the group at the second meeting of the year in January. We talked about the frameworks for the class and that as the year goes on I will be highlighting them in the Sports Medicine Binder.

VI. Approval of Instructors for the current year

- a) Motion: To Approve Mr. Whitefoot for the upcoming school year
- b) Moved by: Brian Oelke Second by: Kasee Hildenbrand Approved? Yes

VII. Other News for the program, instructor, or students:

- a) Discussion: I am planning on having various groups of medical professionals come and speak to my class. I have had discussion with Dr. Tingstad, Jasmine, and Kasee suggested contacting Debbie Carscallen. Other possible ideas are Firefighters and Strength and Conditioning staff.

VIII. Adjournment

Motion: Adjourn the meeting.

Moved by: Elias Whitefoot Second by: Jasmine Kalili Approved? Yes

Minutes will need to be submitted to the CTE Director and CTE Secretary by the instructor within one week of meeting date. Minutes will be posted on the PSD website under CTE.