



Advisory Committee Meeting #2

2/28/23 | 5:00pm | Meeting called to order by Jill Bickelhaupt

In Attendance

Jill Bickelhaupt, Altaira Bogle, Lori Eide, Debbie Handy, Hang Liu, Trish Blehm

Approval of Minutes from previous meeting

MOTION REQUIRED Motion to approve minutes as presented. Moved by DH, 2nd by LE

Any Old/Unfinished business?

None

New Business

1. REVIEW the Role of the Program Advisory Committee (*see attachment*)
 - a. Discussed involvement of advisory committee in all areas: Classroom, Curriculum/Course Advisement, Community Relations, Equipment/Facilities/Resources, Pre-Employment, Program/Staff/Student Local, State, and/or Nation Certification
 - b. Recommendation for new advisory member: Will Wohlfeil, Chef at the CUB at WSU
2. Program Support Activities (CTE Standards) – PLEASE LIST ACTIVITIES the program supports in these areas:
 - a. Support Guidance Counseling
 - i. Providing cross-credited classes
 - ii. Providing dual credit courses
 - iii. Working with counselors in implementation of new ECE course
 - iv. Working closely with students who are on IEP or 504 plans
 - b. Work Based Learning (includes: Guest Speakers, Structured Field Trips, School-Based Enterprises, Job Shadows, Worksite Learning)
 - i. Culinary Arts: Field Trip & Guest Speaker
 - ii. Foods & Nutrition: Career Research & Project
 - iii. Textiles & Apparel: Service Projects
 - c. Student Leadership Activities
 - i. Incorporating FCCLA activities into the classroom
 - ii. Supporting FCCLA students in competitions
 - d. Student recruitment and Program Promotion
 - i. Elective Fair
 - ii. 8th Grade Visit
 - iii. New CTE Video
 - iv. Informal survey of new FCS class
 - e. Job Placement
 - i. Career Exploration
 - ii. Worksite Learning

- f. Tech Prep/Articulations
 - i. Culinary Arts (articulated with WWCC)
 - ii. Will articulate ECE

Classes & CTSO Update

1. Report on first semester of school
 - a. Textiles & Apparel
 - i. Wrapped up elements and principles of design, fashion influencers, fashion designers projects
 - ii. Applying “what we know” and working on a Barbie upcycle project, which will also be applied to cultural clothing and our own upcycling projects this semester
 - b. Foods & Nutrition
 - i. Explored dishes surrounding allergy or specific diets (vegetarianism, diabetic, etc.)
 - ii. 2nd semester breaking up food groups and nutrition, as we gear towards eating disorders in teens
 - c. Culinary Arts
 - i. 17 students earned NRA ServSafe Manager Certification
 - ii. Toured the Culinary and Hospitality programs at LCSC
 - iii. Studying how we interpret and develop flavors
 - iv. Studying individual foods, their properties, cooking techniques, and restaurant scaling
2. Report on Student Leadership/Community Service Activities
 - a. All of our regional STAR event competitors received Gold and qualified for state
 - b. FCCLA State = March 14 – 17, 2023 in Wenatchee, WA

Review Program Advisory Committee End of the Year Program Evaluation

We will be sending out evaluation surveys and documents in March to begin compiling information for our end of year evaluation, which we will complete at our meeting in April/May

Review Documents that will need to be **submitted** by year end

1. Program of Study
2. Inventory

Next Meeting

Late April/Early May

Minutes will need to be submitted to the CTE Director and CTE Secretary by the instructor within one week of meeting date. Minutes will be posted on the PSD website under CTE.