



Advisory Committee Meeting #2

1/17/23 | 6:30am | Meeting called to order by Robert Matthews & Kurt Druffel

In Attendance

Tom Tippett, Marla Haugen, Kurt Druffel, Rob Matthews, Ruth Ryan, Mike Whitman, Matt Kincaid.

Approval of Minutes from previous meeting

MOTION REQUIRED

Moved by Mike Whitman, 2nd by Tom Tippett, passed unanimously.

Any Old/Unfinished business?

None

New Business

- REVIEW the Role of the Program Advisory Committee (see attachment)
- COMPLETE the CTE Program Four Year Plan (Attachment) – **TURN IN WITH YOUR MINUTES**

Motion Required for 4-Year Plan – approved? Yes NO

Motion Made by: 1st: 2nd

- Program Support Activities (CTE Standards) – PLEASE LIST ACTIVITIES the program supports in these areas:
 - Support Guidance Counseling
 - Work Based Learning (includes: Guest Speakers, Structured Field Trips, School-Based Enterprises, Job Shadows, Worksite Learning)
 - Student Leadership Activities
 - Student recruitment and Program Promotion
 - Job Placement
 - Tech Prep/Articulations

New Courses Proposals, Course Description Changes, or Course Title Changes for 2023-2024 (Advisory Committee approval required prior to submitting and approval to Curriculum Advisory Committee, please meet with Principal and CTE Director prior to March 1st to discuss new proposals)

- Are there any classes/courses that you are submitting for approval for the 2023-2024 school year? *Please provide necessary information for approval from committee for each new course in the table below:*

		NuMetrics CTE Dashboard

- Are there any course description changes or course materials you need for new/current courses?

- ALL NEW COURSES AND COURSE DESCRIPTION CHANGES APPROVED BY COMMITTEE?
YES NO MOTIONED BY:

Classes & CTSO Update

1. Report on first semester of school

Vet Science- Fetal pig dissection in December, Started genetics after break. Hoping to do an electrophoresis unit next week and a field trip to WSU vet School and Animal Science departments in the next 3 weeks.

Bio- Finished our evolution unit, cells review, getting into DNA this week with genetics to follow. Trying to set up a field trip to WSU next week and the week after to see genetics research.

Phys Sci- We have been working on an energy unit, making electric motors/wind turbines and writing prepared speeches to be given as their final next week. Learning about waves the past week and upcoming.

Plant Sci- First load of plants came last week, another each week for 3 weeks.

2. Report on Student Leadership/Community Service Activities

FFA is getting more busy: Hosted our trapshoot with 85 shooters, Employability skills is 1/25 (3 of our kids competing); Ag Mech starts 2/8; Local Leadership 2/24. Biggest draw right now is sales (3 teams).

Review Program Advisory Committee End of the Year Program Evaluation

Make any suggestions for program improvement based on last year's End of Year Program Eval.

Review Documents that will need to be **submitted** by year end

1. Program of Study
2. Inventory

Next Meeting

5/24/23 @ 7pm in Ag room

Minutes will need to be submitted to the CTE Director and CTE Secretary by the instructor within one week of meeting date. Minutes will be posted on the PSD website under CTE.