



Advisory Committee Meeting #2

February 23 Date | time 8:00 am | Meeting called to order by Erin Rose

In Attendance

Amy Vu, Kasee Hildenbrand, Lenora Waelti

Approval of Minutes from previous meeting

MOTION REQUIRED

Approval of previous minutes

1st Amy 2nd Erin

Any Old/Unfinished business?

No old unfinished business

New Business

1. REVIEW the Role of the Program Advisory Committee (*see attachment*)
2. COMPLETE the CTE Program Four Year Plan (*Attachment*) – **TURN IN WITH YOUR MINUTES**

MOTION REQUIRED for 4-Year Plan

Approval of 4 year plan

1st Amy 2nd Erin

3. Program Support Activities (CTE Standards) – PLEASE LIST ACTIVITIES the program supports in these areas:
 - a. Support Guidance Counseling
 - Mental health first aid, DEIA, implicit bias test, potential to discover
 - b. Work Based Learning (includes: Guest Speakers, Structured Field Trips, School-Based Enterprises, Job Shadows, Worksite Learning)
 - Day in life of other professionals Dr. Tingstad, Tour of anatomy lab, University of Idaho Anatomy Lab tour, continue with interviews
 - c. Student Leadership Activities
 - i. HOSA, WCSTMA
 - d. Student recruitment and Program Promotion
 - i. Interactions with other clubs on campus DECA, FFA
 - e. Job Placement
 - i. Find a job that you would apply for, letter of interest, cover letter
 - f. Tech Prep/Articulations
 - i. CPR, First Aid, Mental Health First Aid, Crucial Conversations, DEIA

New Courses Proposals, Course Description Changes, or Course Title Changes for 2022-2023?

(Advisory Committee approval required prior to submitting and approval to Curriculum Advisory Committee, please meet with Principal and CTE Director prior to March 1st to discuss new proposals)

- Are there any classes/courses that you are submitting for approval for the 2022-2023 school year?
No new classes/courses at this time. There was not enough students for there to be any courses next year past sports med II.
- Are there any course description changes or course materials you need for new/current courses?
 - Adding a GI unit to align with a dual credit college course to sports med II frameworks.

Classes & CTSO Update

1. Report on first semester of school
 - a. Dual credits for 2 classes
 - b. Any other certifications that kids could get being enrolled in class
2. Report on Student Leadership/Community Service Activities
 - a. 3 kids wanting to come in after school to learn more
 - b. Kids are interested in taping competitions

Review Program Advisory Committee End of the Year Program Evaluation

Make any suggestions for program improvement based on last year's End of Year Program Eval.

Review Documents that will need to be **submitted** by year end

1. Curriculum Mapping
2. Program of Study
3. Inventory

Next Meeting

May, via Zoom

Minutes will need to be submitted to the CTE Director and CTE Secretary by the instructor within one week of meeting date. Minutes will be posted on the PSD website under CTE.