



Advisory Committee Meeting #1

10/13/21 @7pm | Meeting called to order by Robert Matthews.

In Attendance

Kurt Druffel, Marla Haugen, Rob Matthews, Ruth Ryan, Tom Tippet, Mike Whitman.

Old Business

Greenhouse floor= completed this summer, needs to be truly tested still.

iCEV purchase= our accounts are low right now due to how the state allotment is for this semester, but will have more after 12/31, the purchase has to wait unless I purchase with FFA funds.

Advisory Committee (Yearly Housekeeping Items)

A) **Elect Chairperson(s)** – This person will also attend the General Advisory Committee (GAC) Meetings.

Chairperson assigned: Mike Whitman

*Mike asked a question about when we would be holding the next GAC meeting as it hasn't happened for quite some time. Rob stated he would follow up with [Jill Bickelhaupt](#).

B) **Set Advisory Meetings Dates, Time and Place**

a. Meeting between January 11th and February 12th, 2022

Date: 1/12/22 Time: 7pm Place: PHS Agriscience room

b. Meeting between May 3rd and May 28th, 2022

Date: Time: Place:

C) **Update Advisory Committee Member Roster**

ADVISORY COMMITTEE MEMBERS					
NAME	COMPANY	TITLE	ADDRESS	PHONE	EMAIL
Mike Whitman	Farmer				
Tom Tippet	Retired-Helena				
Jackie Hodson	Ardent Mills				
Kurt Druffel	Farmer				
Bill Ryan	Farmer				

Ruth Ryan	WSU				
Marla Haugen	LMS Science, Busch Farms.				
Cat Salois	McGregor's				

Classes & CTSO Update

What is going well and what needs to be improved?

Great involvement so far, started 3 official practices with 4 more in the works for the next month. Currently 42 paid members with 6 more on the list but haven't paid or come to an event yet. Held 2 chapter meetings, travelled to 2 livestock judging events.

Improvement: School allowing us to have visitors such as State FFA officers, and having meetings with both parents and students at the same time.

4 Year Plan/Program of Work

Review 4 year plan, set goals/make a plan for what will be achieved this year.

Program Goals

1	Propose a Veterinary Science 2 course
2	Explore/plan a relationship with local veterinary clinics for Vet Science course when Health department rules allow.
3	Continue to work towards adding a 2 nd Ag teacher by increasing enrollment.
4	Reorganize the storage shed.

Goal Action Plan Worksheet

Strategies & Action Steps	Responsibility	Timel ine	Evidence of Effectiveness
Adapt frameworks for a Vet Science 2 course.	Rob Matthews	by 2/1	Board passes
Contact 4 local clinics.	Rob Matthews	by 12/1	Establish at least one zoom or in person contact for the students.

Program Review & Approval

Instructor Approval – approval of current year’s instructors/suggestions for professional development.

“I Move to approve Rob Matthews as this years instructor”. Moved by Ruth Ryan, 2nd by Mike Whitman, passed unanimously.

Review Articulations

-Everything currently the same as before, with WWCC.

New Courses/Materials

Are there any classes/courses that you are submitting for approval for Spring semester and/or next school year? Are there any course materials you need for new/current courses?

Veterinary Science 2, renaming/reworking the Ag Communications course to incorporate Journalism and Leadership in the name.

Labor/Market Data

Determine a need for courses/programs based on labor market data.

[NuMetrics CTE Dashboard](#)

“I move that we have determined a need for the current Agriscience courses offered at Pullman High School based on labor market data”.

Motion made by Mike Whitman, 2nd Ruth Ryan, passed unanimously.

Next Meeting

January 12th | 7pm, PHS Agriscience room.